**INTERNSHIP OFFER – Starting tentatively 4 September 2023 (for 6 months – Rennes (France))**

**General information**

**Main functions:** Support the IC Secretariat, working with a small team dealing with the IC Member Regions.

**Starting date and duration:** Starting tentatively 4th September 2023 – Exact date to be defined.

**Location:** CPMR offices, 6 rue Saint-Martin, 35000 Rennes (France).

**Working hours:** 35 hours a week - The internship will be carried out under a tripartite training agreement between the University, the trainee and the host organisation. University training agreement compulsory.

The training agreement should allow “teleworking” due to COVID-19 sanitary restrictions.

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**Key tasks**

Under the coordination of the Islands Commission’s Executive Secretary, the intern is expected to provide support to the IC Secretariat team by carrying out the following tasks:

- Providing support to the **daily activities of the IC team**, notably in organising relevant **meetings** (e.g. statutory meetings), **seminars/workshops/events**, as well as specific related activities (e.g. translations, mailings/calls to members and partners, notes taking, etc.);

- Contributing to the development of the IC external and internal **communication activities**, including using social media, drafting news and articles for the IC website, preparing the IC newsletter and ad hoc communications, contributing to the design of presentations, infographics and brochures in cooperation with the CPMR General Secretariat;

- **Policy monitoring** of key priority areas for the Islands Commission, such as Cohesion & State Aid, Maritime Affairs, Transport, Energy, Environment & Climate;

- Providing specific support to the **implementation of EU funded cooperation projects involving the IC** – MAESHA (H2020), TWINSOLAR (Horizon Europe), as well as the **preparation of other potential new proposals** whenever necessary;

- Providing general support to **other ad-hoc activities** that might be identified during the internship (based on the needs of the organisation and the skills and interest of the intern).
Knowledge, experience, interests, and skills

- **Minimum requirement:** University degree in a relevant area (European Affairs, Low, International Relations, Political Science, Maritime issues, etc.);
- Excellent knowledge of **English** and working proficiency of **French or Spanish or Italian**;
- Experience in project management, events organisation and/or community management.
- High interest in regional policies, transport, maritime, energy, climate and European related policies;
- Strong interpersonal/communication skills for contacts with Members, and positive team player.

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BACKGROUND INFORMATION

The Conference of Peripheral and Maritime Regions of Europe (CPMR) brings together some 150 Regions from 28 States from the European Union and beyond. Representing almost 200 million people, the CPMR campaigns in favour of a more balanced development of the European territory. It operates both as a think tank and as a lobby and project platform for Regions. The CPMR is a unique organisation, being sub-divided into six Geographical Commissions, corresponding to the European maritime basins, such as the Baltic Sea, the North Sea, the Atlantic Arc, the Mediterranean, the Balkan and Black Sea and the Islands.

The **CPMR Islands Commission** covers European regional island authorities located in the Mediterranean, North Sea, Baltic Sea and the Atlantic, Indian and Pacific Oceans.

The objective of the Islands Commission is to urge the European Institutions and Member States to pay special attention to the islands, to acknowledge the permanent handicaps resulting from their insularity, and to implement policies that are best suited to their condition. With the Amsterdam Treaty in 1997, it succeeded in getting a short reference to the islands included on economic and social cohesion (Article 174 of the Lisbon Treaty).

The Islands Commission is invited to work together with EU institutions or certain national governments on account of its expertise on island issues.

Among other things, it also aims to foster interregional cooperation between islands, especially on issues that directly relate to their insularity.

DISCLAIMER

Please note that applications documents (CVs, cover letters and contact details) will be kept for a period of two years after the end of the selection process, in case other opportunities may arise. Please let us know if you disagree. Your documents will be deleted immediately.